

REQUEST FOR CONTINGENCY TRANSFER

DATE: 12/13/01

FROM:	<u>CONTINGENCY ACCOUNT</u>	<u>AMOUNT</u>
	001-9111-999-1010 General Fund Contingency	\$40,370
TO:	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
	001-4250-642-7190 Fire Department:Emergency Management	\$40,370

JUSTIFICATION OF NEED FOR TRANSFER:

1. Why is this request of such an emergency nature that it must be made immediately?

This request is for the cost of purchasing a lightning prediction system that will be placed near areas with the highest potential for injuries with lightning strikes. These include school facilities and park facilities where large group activities are held. This request is being made now to take advantage of cost savings anticipated in buying this system prior to January 1, 2002.

2. Why was the item not budgeted in the normal budgetary process?

During the budget process this was not identified as a priority. However, TAMU purchased this equipment for the main campus and the City of College Station has the opportunity to take advantage of the lower costs for this system obtained by TAMU. This opportunity was not available until after the budget process was complete.

3. Justification as to why the transfer cannot be made within the division or department?

Funds of this amount are not available in the Fire Department budget.

Council Approval Required: Yes

Date Approved by Council: _____

Requested by : _____

Budget Review: _____

Approved: _____
Department Head

Approved: _____
Budget Officer

Approved: _____
City Manager